

Sign-In/Sign-Out Posters

In Kindergarten, we all know afternoons, can be CRAZY. I needed to know where the students should go and where they thought they were going. Because graphing is used everyday in the K classroom, I thought why not **start with a graph that is also useful to myself!**

In the morning, the children find their name on the **transportation graph** and sign in under their picture, which is on a poster of our school. This is an easy way to take attendance. *In the afternoon*, I pull the names off the chart and hold them up one at a time to notify that child to line up. You will notice that I write their bus number, name of day care or car under their name on the tag. This way, I can line them up according to transportation needs. The child takes his/her name and signs out under his/her form of transportation that day. Now, I can see where they intend to go!

Tips

- ☐ I use Velcro and a three column graph for the sign out poster.
- ☐ I put the number of Velcro pieces to match the number of children using that type of transportation, so there is no room for error with the children.
- ☐ Beware! Many of the children will try to put their name under bus, because they want to ride a bus, not because they are supposed to. 😊
- ☐ I use a poster I made to look like our school and attach each child's photo with a piece of Velcro under each photo.
- ☐ The sign out poster is located outside my door and the sign in poster is located on my door.

By Kelsey Jones